

# Asana

<https://asana.com/?noredirect>



## SHORT DESCRIPTION

Asana is a **work management platform** built for scale, enabling teams to set company-wide goals, manage strategic plans, and get work done on a single platform.

## MAIN FEATURES

Asana provides 4 main capabilities areas:

**Project management:** tools and spaces to manage projects for their entire duration. It enables monitoring teams, to know who's doing what, by when.

**Goals and Reporting:** connecting every team's work to the company objectives; also, progress tracking with real-time data.

**Workflows and Automation:** create processes that then run themselves, so teams can focus on the next challenges.

**Resource management:** planning of accurate timelines, adjusting workloads, and staying on track to achieve a scope.



## HELPS WITH

A clear and **visual prioritization** of tasks can help people with SLDs to easily and more quickly understand what to work on, autonomously.

Having all the tools packed into a single platform can help to **maintain the focus**, especially for people with ADHD or similar disorders.

The possibility to connect teams with enterprise-governance can also foster the dissemination of the **knowledge on** the company's **policy for Diversity&Inclusion**, and on **adaption tools** too.

## INSTRUCTION

Video tutorials: <https://academy.asana.com/page/video-tutorials>  
Written instructions: <https://help.asana.com/hc/en-us/sections/20607430118299-Getting-started-with-Asana>

## LANGUAGES

Available in 14 languages.

## PRICING

Full pricing at: <https://asana.com/pricing>  
Free version for individuals and small teams.

